BEYOND THE BASICS

Guiding students on the journey to graduation

Lori Manson
Associate Director
Office of Academic Advising
November 2018
General Education

- Electives
- Major
- General Education

Groups:
- Writing Courses
- Second Language Courses
- Math/CIS Courses
- Multicultural Courses
- Groups: Arts and Letters, Social Science, Science
How does a course double dip (triple dip)?

**DOUBLE DIP =**
Satisfies two requirements with a single course

**EXAMPLES:**
Group and Multicultural
AAD 250 = AL (>1) and IP

Major and Group (ANTH)
ANTH 145 = Major and SCI (>3)

**TRIPLE DIP =**
Satisfies three requirements with a single course

**EXAMPLES:**
Major, Group, MC (PSY)
PSY 380 = Major, SSC (>2) and IP

Minor, Group, MC (SPAN)
SPAN 305 = Minor, AL (>1), IC
## Language and/or Math/CIS

**Bachelor of Arts (B.A.)**  
2 years of a college-level second language  
(or equivalent proficiency)

**Bachelor of Science (B.S.)**  
1 year of college-level math/CIS  
(or equivalent proficiency)

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Exceptions for Architecture, Music, and Education
Cannot use B.A./B.S. Courses on Groups

If earning B.A.
EXAMPLE
Cannot use SPAN 201, 202, 203 (218, 228) on AL if using for B.A.

CAN use 300-level SPAN on AL

If earning B.S.
(many possible combinations)
EXAMPLE
Cannot use MATH 105, 106, 107 on SCI if using for B.S.

CAN use MATH/CIS courses taken in addition to B.S. for SCI (>4)

NOTE! MATH 111, 112 (>5) DO NOT COUNT on SCI – B.S. ONLY
Math/CIS – Regression*/Duplication

1 year of college-level math/CIS = Bachelor of Science (B.S.)

MUST be in sequence*

Math 111

In any order

Math 243, 105, 106, 107
CIS 105, 122, 111

If moving back to sequence courses then must start at MATH 111

No credit for taking same content under different numbers

211, 212, 213 for EdF Majors – only the full sequence counts for B.S./partial OK on >3

FAM p. 9
MUS/MUJ are the same subject code for Groups

These are key guidelines for accurate advising!

This is a common mistake!

CANNOT use more than 3 courses from the same subject code to satisfy the TOTAL 45-credit requirement.

NO

Group Requirements

GUIDELINES: All students must complete courses in Arts & Letters, Social Science, and Science. Each group must include:

1) 15 credits in approved group-satisfying courses
2) At least two courses with the same subject code
3) At least one course with a different subject code

PLEASE NOTE:

You may use only three courses with the same subject code to satisfy the TOTAL 45-credit requirement.

You may use only one course in your first major to satisfy group requirements.

Courses used to satisfy the BA Language requirement or the BS Math/CIS requirement may not also be used to satisfy group requirements.
DECLARING B.A. or B.S.

Students can declare B.A. or B.S. on DuckWeb in Student Menu, General Information

Encourage your students to declare their degree as early as possible!

NOTE! Degree Guide will say “NO” on Groups even if all are complete when the BA or BS has not yet been declared.
B.A. for Intl Students (non-native English)

1. If high school/secondary was taught in native language, student submits transcript to Registrar (conferred w/ WR 121 and 122/123 completion).

2. If high school/secondary instruction was in English, student must demonstrate native language proficiency via placement testing, department or independent evaluator confirmation. Verification sent to Dean of Humanities (Karen Ford).
B.A. for Intl Students (non-native English)

If student’s proficiency is in a language not offered by UO:
1. Contact Testing Center and Yamada Language Center to locate possible contact for testing or evaluation.
Double Major – B.A. and B.S.

1. Student must select first (primary) & second (secondary) majors.
2. If a major is only B.A., student earns a B.A. in both majors (completes 2nd language) -- EXAMPLE B.A. in English and Biology.
3. Can earn B.S. and B.A. (concurrent degrees) BUT this requires 36 additional credits EXAMPLE B.S. Bio & B.A. Eng = 216 credits
Update the Degree Guide prior to any advising sessions.
1. Students are required to maintain a cumulative GPA of 2.0.

2. Students who earn TERM and/or CUMULATIVE GPAS below 2.0 will trigger academic standing notices via email (disqualified students receive email and mailed letter).
You want your students to be successful!

- **Cumulative GPA below 2.0**
  - Good Standing
    - <45 credits
      - cum. GPA < 2.0
      - Probation (P1)
    - ≥45 credits
      - cum. GPA < 2.0
      - Probation (P1)
      - cum. GPA ≥ 2.0
      - Probation (P2)
        - term GPA < 2.0
          - Disqualification (DS)
        - term GPA ≥ 2.0
          - Good Standing
            - cum. GPA < 2.0
            - Academic Warning (AW)
              - term GPA < 2.0
                - Academic Warning (A2)
                  - term GPA < 2.0
                    - Probation (P3)
                      - term GPA < 2.0
                        - Disqualification (D2)
                      - term GPA ≥ 2.0
                        - Good Standing
                          - cum. GPA < 2.0
                          - Academic Warning (AW)
                            - term GPA < 2.0
                              - Academic Warning (A2)
                                - term GPA < 2.0
                                  - Probation (P3)
                                    - term GPA < 2.0
                                      - Disqualification (D2)
                                      - term GPA ≥ 2.0
                                        - Good Standing
                                          - cum. GPA < 2.0
                                          - Academic Warning (AW)
                                            - term GPA < 2.0
                                              - Academic Warning (A2)
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### Academic Standing – Cumulative below 2.0

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<th>Credits or Status</th>
<th>Cumulative GPA</th>
<th>Action</th>
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<tr>
<td>&lt; 45 credits</td>
<td>Cum. GPA &lt; 2.0</td>
<td>Probation (P1)</td>
</tr>
<tr>
<td>≥45 credits or P1 student</td>
<td>Cum. GPA &lt; 2.0</td>
<td>Probation (P2)</td>
</tr>
<tr>
<td>P2 student</td>
<td>Term GPA &lt; 2.0</td>
<td>DISQUALIFIED (DS)</td>
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<tr>
<td>P2 student</td>
<td>Term GPA ≥ 2.0</td>
<td>Stays on P2 until Cum. GPA = 2.0 or better</td>
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<tr>
<td>Term</td>
<td>Subject</td>
<td>Course</td>
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<tr>
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End-of-term Academic Standing: Probation (P1)

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<th>Grade</th>
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<th>Quality Points</th>
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End-of-term Academic Standing: Probation (P2)

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End-of-term Academic Standing: Probation (P2)
### Cumulative GPA Report

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<td><strong>Current Term</strong></td>
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<td>8.00</td>
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<td><strong>Current Term</strong></td>
<td>8.00</td>
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<td>.00</td>
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<td><strong>Cumulative</strong></td>
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<th>Quality Points</th>
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<tbody>
<tr>
<td>11F</td>
<td>BI</td>
<td>Gen Biol III: Populat</td>
<td>F</td>
<td>4.00</td>
<td>.00</td>
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<td>FHS</td>
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<td>.00</td>
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<td>Human Anatomy I</td>
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<td>5.00</td>
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<td>BI</td>
<td>Gen Biol III: Populat</td>
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<td>4.00</td>
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<td>College Composition II</td>
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<tr>
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<td>.00</td>
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<td>General Physics</td>
<td>W</td>
<td>4.00</td>
<td>.00</td>
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### Notes
- **Good Standing**
- **Probation (P2)**
- **Disqualification (DS)**
<table>
<thead>
<tr>
<th>Term GPA &lt; 2.0</th>
<th>Cum. GPA ≥ 2.0</th>
<th>Academic Warning (AW) (not on official transcript)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd consecutive term GPA &lt; 2.0</td>
<td>Cum. GPA ≥ 2.0</td>
<td>Academic Warning (A2) (not on official transcript)</td>
</tr>
<tr>
<td>3rd consecutive term GPA &lt; 2.0</td>
<td>Cum. GPA ≥ 2.0</td>
<td>Probation (P3)</td>
</tr>
<tr>
<td>4th consecutive term GPA &lt; 2.0</td>
<td>Cum. GPA ≥ 2.0</td>
<td>DISQUALIFIED (D2)</td>
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<tr>
<td>Term</td>
<td>Course</td>
<td>Credits</td>
</tr>
<tr>
<td>------</td>
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</tr>
<tr>
<td>14S</td>
<td>GEOG</td>
<td>141</td>
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<tr>
<td>14S</td>
<td>REL</td>
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<td>14S</td>
<td>SOC</td>
<td>207</td>
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**Current Term**:

<table>
<thead>
<tr>
<th>Attempted Hr.</th>
<th>Earned Hr.</th>
<th>GPA Hours</th>
<th>Quality Points</th>
<th>GPA</th>
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<tbody>
<tr>
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**Cumulative**:

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<th>Quality Points</th>
<th>GPA</th>
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<tbody>
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<td>96.00</td>
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**End-of-term Academic Standing**:

- Academic Warning (AW)

**14F**

<table>
<thead>
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<th>GPA</th>
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<tbody>
<tr>
<td>FHS</td>
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<tr>
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<td>W</td>
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<tr>
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**Current Term**:

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<tr>
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<th>GPA Hours</th>
<th>Quality Points</th>
<th>GPA</th>
</tr>
</thead>
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**Cumulative**:

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<th>GPA</th>
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</thead>
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<td>116.00</td>
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**End-of-term Academic Standing**:

- Probation (P3)

**15W**

<table>
<thead>
<tr>
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<th>Credits</th>
<th>Grade</th>
<th>GPA Hours</th>
<th>Quality Points</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>FHS</td>
<td>213</td>
<td>W</td>
<td>4.00</td>
<td>.00</td>
<td></td>
</tr>
<tr>
<td>SOC</td>
<td>207</td>
<td>W</td>
<td>4.00</td>
<td>.00</td>
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**Current Term**:

<table>
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<tr>
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<th>Earned Hr.</th>
<th>GPA Hours</th>
<th>Quality Points</th>
<th>GPA</th>
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**Cumulative**:

<table>
<thead>
<tr>
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<th>Earned Hr.</th>
<th>GPA Hours</th>
<th>Quality Points</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
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<td>40.00</td>
<td>48.00</td>
<td>116.00</td>
<td>2.41</td>
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</tbody>
</table>

**End-of-term Academic Standing**:

- Disqualification (D2)
<table>
<thead>
<tr>
<th>Course</th>
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<th>Title</th>
<th>Grade</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRWR</td>
<td>230</td>
<td>Intro to Poetry Writ</td>
<td>W</td>
<td>4.00</td>
</tr>
<tr>
<td>ENG</td>
<td>108</td>
<td>World Literature</td>
<td>W</td>
<td>4.00</td>
</tr>
<tr>
<td>ENG</td>
<td>399</td>
<td>Sp St Sex/Gnder/Sci Fi</td>
<td>W</td>
<td>4.00</td>
</tr>
<tr>
<td>HUM</td>
<td>102</td>
<td>Humanities II</td>
<td>W*</td>
<td>1.00</td>
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<tr>
<td>PEMB</td>
<td>211</td>
<td>Hatha Yoga I</td>
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<table>
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<th>GPA Hours</th>
<th>Quality Points</th>
<th>GPA</th>
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<td>Academic Warning (A2)</td>
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<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Title</th>
<th>Grade</th>
<th>GPA</th>
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<tbody>
<tr>
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<td>150</td>
<td>Structur English Words</td>
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</tr>
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<td>RUSS</td>
<td>334</td>
<td>Dostoevsky</td>
<td>Y</td>
<td>4.00</td>
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<table>
<thead>
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<th>GPA Hours</th>
<th>Quality Points</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
</tr>
<tr>
<td>8.00</td>
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<td>.00</td>
<td>.00</td>
<td>.00</td>
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<tr>
<td>Cumulative</td>
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<td>44.00</td>
<td>56.00</td>
<td>121.60</td>
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<tr>
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<td>Probation (P3)</td>
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<table>
<thead>
<tr>
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<th>Credits</th>
<th>Title</th>
<th>Grade</th>
<th>GPA</th>
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<tbody>
<tr>
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<tr>
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<td>102</td>
<td>Basic Latin</td>
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<td>5.00</td>
</tr>
<tr>
<td>LAT</td>
<td>103</td>
<td>Basic Latin</td>
<td>W</td>
<td>5.00</td>
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<table>
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<th>Earned Hr.</th>
<th>GPA Hours</th>
<th>Quality Points</th>
<th>GPA</th>
</tr>
</thead>
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<tr>
<td>Current Term</td>
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<td>15.00</td>
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# Petitions – Which Committee?

<table>
<thead>
<tr>
<th><strong>REGISTRAR (ARC)</strong></th>
<th><strong>ACADEMIC ADVISING (SRC)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Adding courses past the deadline (any term)</td>
<td>Academic reinstatement</td>
</tr>
<tr>
<td>Change in grading option past the deadline (current term – weeks 8-10)</td>
<td>Cancellation of disqualification</td>
</tr>
<tr>
<td>Change in grading option when it affects 168ABCDP*/45ABCD credits for graduation (final term for graduation)</td>
<td>Cancellation of academic probation (ONLY IN CASES OF ADMIN ERROR)</td>
</tr>
<tr>
<td>Credit by exam</td>
<td>Retroactive complete or selective withdrawal for a &quot;W&quot; (term has ended)</td>
</tr>
<tr>
<td>Receive credit twice for the same course</td>
<td>Retroactive change in grading option (term has ended)</td>
</tr>
<tr>
<td>Refunds for individual courses (NOT completely withdrawn) in a term (current or retroactive)</td>
<td>Retroactive contested grades (term has ended)</td>
</tr>
<tr>
<td>Register for more than 24 credits/more than 18 credits on probation (any term)**</td>
<td></td>
</tr>
<tr>
<td>Reduction in graduation requirements</td>
<td></td>
</tr>
<tr>
<td><strong>Repeat a non-repeatable course</strong></td>
<td></td>
</tr>
<tr>
<td>Selective withdrawal past the deadline (current term – weeks 8-10)</td>
<td></td>
</tr>
</tbody>
</table>
Students wishing to register for 22-24 credits must get approval from their advisor. Major department advisors can submit approval for 22-24 credits via advisor access on DuckWeb.

Students wishing to register for 16-18 credits on academic probation must get a signature from an advisor in the Office of Academic Advising.

**Tuition Refund Committee (Academic Advising)**
Reviews petitions for refund on complete withdrawal from the term (current or retroactive).
Repeating a Course

1. **Prior to Fall 2016**: All grades averaged into the GPA.
2. **Effective Fall 2016**
   1. Students may not repeat courses completed with a C or Pass (except by petition to ARC).
   2. All grades appear on transcript. Only the second graded attempt of the repeated course is calculated into cumulative GPA.
   3. Credit for non-repeatable courses is only given once.
3. **Effective Fall 2019**:
   1. All grades averaged into the GPA.
   2. Students can attempt a course a maximum of three times (this includes marks of I, N, W, X, Y).
Intl Students – Curricular Practical Training (CPT)

http://isss.uoregon.edu/employment

1. Work authorization through ISSS for F-1 visa students to get paid internship/practicum credit.

2. Internship/practicum must satisfy degree requirement or elective credit towards degree. Student must enroll in credit bearing internship/practicum course.

3. CPT form must be approved by department advisor or internship instructor for student to receive ISSS approval.
...ask questions anytime

Lori Manson
346-3211
loric@uoregon.edu

GO DUCKS!