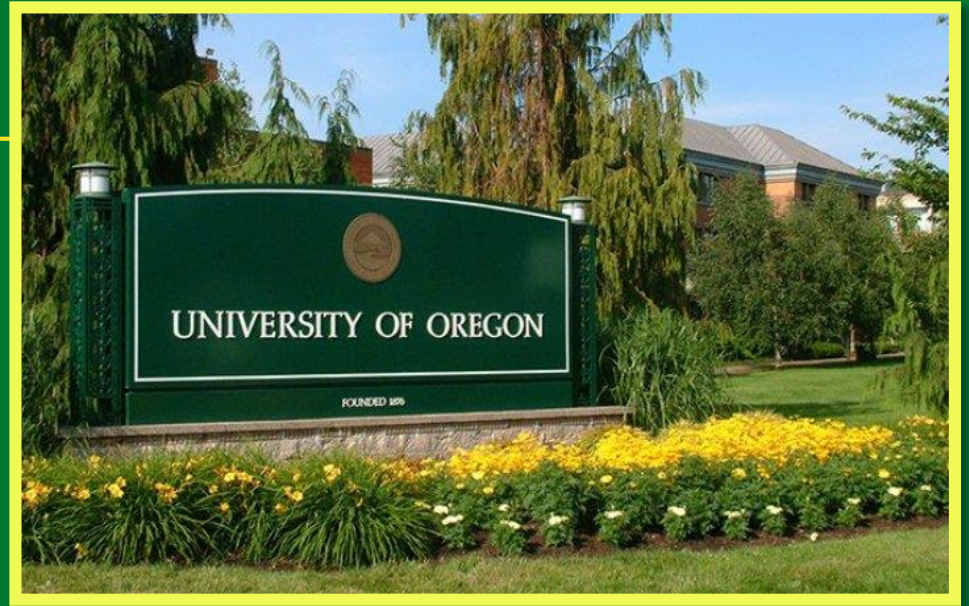


# Fall 2016 Updates and Reminders



Lori Manson, Associate Director  
Kimberly Johnson, Director  
Office of Academic Advising

[advising.uoregon.edu](http://advising.uoregon.edu)



# Overview



**WELCOME!**

**Doneka Scott**

**Associate Vice Provost for Student Success**

**FALL ADVISING INFO and REMINDERS**

**Lori Manson, OAA**

**INTERNATIONAL STUDENT AND SCHOLAR SERVICES**

**Andrew Shiotani, ISSS**

**ACADEMIC ENGLISH FOR INTERNATIONAL STUDENTS**

**Tom Delaney, AEIS**





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**WELCOME!**

**Doneka Scott**  
**Associate Vice Provost for**  
**Student Success**



# Week of Welcome

## Week of Welcome, Sep 19-25

**Monday, Sep 19, Registration Closes at 8am**

Sep 19	Monday	ISO Registration
Sep 21	Wednesday	Domestic Registration

**Thursday, Sep 22, Registration Reopens at 8:30am**





# ORIENTATION WORKBOOK 2016-17





# BUILD YOUR FIRST-TERM SCHEDULE

Follow the steps on the following pages to create a list of possible courses (include subject code, course number, and titles) you wish to take in your first term. You will work with your academic advisor to select courses from this list that you will take next term. Most students register for four courses (16 total credits) each term. For assistance in using DuckWeb and registering for courses, see page 17.

STEPS TO CONSIDER	COURSES AND QUESTIONS
<p><b>1. First-Year Interest Groups (FIGs) and Academic Residential Communities (ARCs)</b> Transfer students should skip step 1. If you are registered for or are considering a first-year interest group, list each course (e.g. World within Us: ANTH 161 Introduction to Cultural Anthropology, PSY 202 Mind and Society, ANTH 199 College Connections). See pages 33–34 for the list of FIGs and ARCs.</p>	
<p><b>Transfer Students</b> If you have</p> <ul style="list-style-type: none"> <li>• completed all the writing requirements, skip step 2 and proceed to step 3</li> <li>• earned credits for only WR 121, complete step 2; you are eligible to register for WR 122 or 123</li> </ul>	
<p><b>2. Writing</b> List the writing courses you are eligible to take. See page 7 to determine which writing course to take first.</p>	
<p><b>3. Second Language</b> List the language course(s) you would like to take. See pages 8–9 to determine if you must take a language placement test.</p>	Example: JPN 101 First-Year Japanese
<p><b>4. Mathematics /Computer and Information Science</b> List the mathematics course(s) you would like to take. See pages 10–11 to determine if you must take a mathematics placement test.</p>	Example: MATH 105 University Mathematics I
<p><b>5. Group-Satisfying</b> Choose several courses from each of the general-education group-satisfying areas that appeal to you.  Transfer students: Choose courses for remaining general-education group requirements.</p>	Examples: HUM 101, PHIL 123, GEOL 101
<p><b>6. Multicultural</b> Choose several courses from each of the general-education multicultural categories that appeal to you.  Transfer students: Choose courses for remaining general-education multicultural requirements.</p>	American cultures example: MUS 270 History of the Blues identity, pluralism, and tolerance example: REL 211 Early Judaism International cultures example: ENG 107 World Literature

# Academic Advising and Registration Worksheet

Student's Name: \_\_\_\_\_  
 UD ID Number: \_\_\_\_\_  
 Major ("UNDE" if undecided and exploring): \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_  
 UD E-mail: \_\_\_\_\_

Check here if you are a Clark Honors College (CHC) Student

PIN: \_\_\_\_\_

*Advisor will provide PIN after advising session*

1. YES NO	Is this student in a FIG or Academic Residential Community (FALL TERM ONLY)?	VIEW SCHEDULE
2. YES NO	Does this student have transfer coursework (incl AP/IB/AAOT)?	VIEW TRANSFER EVALUATION credits _____ If credits not transferred: SEND TRANSCRIPTS TO REGISTRAR
3. YES NO	Did this student take a placement test in: 1. MATH? <input type="checkbox"/> 2. SECOND LANGUAGE? <input type="checkbox"/> 3. AEIS? _____ If YES, placement scores may already be in DuckWeb If NO, let student know when next available placement is and reserve possible space in schedule	VIEW STUDENT TEST SCORES Math _____ Lang _____
4. YES NO	Does this student have a second language Admissions deficiency?	VIEW DEGREE GUIDE REPORT

ON DUCKWEB

Course Options (NO CRNS) Include FIG - ARC Courses Below CHC - CHP and 221H or 231H Required	Credits	Course is for:*	Alternate Courses and Notes (NO CRNS)

Suggested credits for this term: \_\_\_\_\_

\* WR MATH LANG MAJOR ELECT CHC LR CHC Net Group: AL, SSC, SC Multi-Cultural: AC, IC, IP  
(Math 070 and 095 do not earn credit for degree)

Possible courses for future terms:

@uoregon.edu

Advisor's Printed Name (please write legibly) \_\_\_\_\_

E-mail \_\_\_\_\_

Date \_\_\_\_\_

COMMENTS-REFERRALS-NOTES:

- Worksheets mailed
- Student lists emailed
- PIN list emailed for walk-ons
  
- Write the PIN in upper right
- Keep yellow copy
  
- Discuss many course options
- Discuss alternate options
- Tell students how to search

# NOTES and REMINDERS...

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Student labels indicate their “check-in” time for advising

Check for Fall pre-enrollment on schedule

1. FIGS?
2. ARCS?
3. AEIS (international students)?

**PLACEMENT TESTING ONLINE** (scores in IntroDUCktion Advising Summary)

**NO FRESHMEN SEMINARS OR COLLEGE SCHOLARS**

Changing Major? Please advise as best you can for a fall schedule

**SEND STUDENTS TO KNIGHT LIBRARY FOR REGISTRATION**





# Expediting Registration

Advise by the course, not CRN

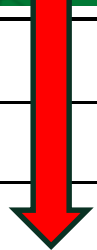
Check footnotes

Red check = dept approval required

Waitlists not available

Click on CRN for more info

ART 101 Underst Contemp Media >1							4.00 cr.
Grading Options:		Optional for all students					
CRN	Avail	Max	Time	Day	Location	Instructor	Notes
<a href="#">10595</a>	128	216	1200-1350	tr	177 LA	tba	✓\$A



# Click CRN For more info

## Sections Found

Select	CRN	Subj	Crse	Cred	Title
<input type="checkbox"/>	<a href="#">10602</a>	ART	101	4.000	Underst Con
<input type="checkbox"/>	<a href="#">10603</a>	ART	115	4.000	Surface, Spa
<input type="checkbox"/>	<a href="#">10604</a>				+ Lab
<input type="checkbox"/>	<a href="#">10605</a>				+ Lab
<input type="checkbox"/>	<a href="#">10606</a>				+ Lab
<input type="checkbox"/>	<a href="#">10607</a>				+ Lab
<input type="checkbox"/>	<a href="#">10608</a>				+ Lab
<input type="checkbox"/>	<a href="#">10609</a>				+ Lab
<input type="checkbox"/>	<a href="#">10610</a>	ART	116	4.000	Core Interdis
<input type="checkbox"/>	<a href="#">10614</a>	ART	198	1.000	Top Illustrato
<input type="checkbox"/>	<a href="#">10615</a>	ART	198	1.000	Top Web De

# Class Schedule

## Fall 2016

### Art (ART)

198 Lav  
School of Arc

**A** - Mandatory Attendance

**U** - Some or all of the seats in this section are reserved for students in Freshman Interest (FIC) or Academic Residential Communities (ARC)

### Course Data

<b>ART 101 Underst Contemp Media &gt;1</b>	4.00 cr.					
Critical exploration of concepts surrounding and defining the experience of understanding o Students are guided by instructors through issues relating to their work and disciplines.						
Grading Options:	Optional for all students					
Course Fees:	\$15.00					
CRN	Avail	Max	Time	Day	Location	Instructor
<a href="#">10602</a>	111	216	1000-1150	tr	177 LA	tba

### Academic Deadlines

Deadline	Last day to:
September 25:	Process a complete drop (100% refund, no W recorded)
October 2:	Drop this course (100% refund, no W recorded)
October 2:	Process a complete drop (90% refund, no W recorded)
October 3:	Drop this course (75% refund, no W recorded; after this date,
October 3:	Process a complete drop (75% refund, no W recorded; after t
October 5:	Add this course
October 5:	Last day to change to or from audit
October 9:	Withdraw from this course (75% refund, W recorded)
October 16:	Withdraw from this course (50% refund, W recorded)
October 23:	Withdraw from this course (25% refund, W recorded)

If *few* seats remain –  
• suggest alternatives.

U = FIG seats reserved

ANTH 150 World Archaeology >2 >IC

4.00 cr.

Grading Options: Graded for Majors; Optional for all other students

	CRN	Avail	Max	Time	Day	Location	Instructor	Notes
Lecture	<a href="#">10197</a>	196	250	0830-0950	mw	180 PLC	Gallagher D	<u>U</u>
+ Dis	<a href="#">10198</a>	23	25	1500-1550	r	204 CON	tba	WL
+ Dis	<a href="#">10199</a>	23	25	0900-0950	f	204 CON	tba	WL
+ Dis	<a href="#">10200</a>	24	25	1000-1050	f	204 CON	tba	WL
+ Dis	<a href="#">10201</a>	1	25	1100-1150	f	204 CON	tba	<u>WLU</u>
+ Dis	<a href="#">10202</a>	24	25	1200-1250	f	204 CON	tba	WL

# SCHEDULE BUILDER

## Tell Students About It

### Registration Menu

**Info:** All add and drop dates and deadlines (and tuition refund percentages) are listed in the online class schedule. Click on the five-digit course

- Fall 2016 registration will be closed to continuing students from July 6 at 8am. through Monday, August 8 at 8:30am for IntroDUCKtion..
- Summer 2016 registration is now in progress.
- Use Schedule Builder in DuckWeb to create your summer and fall class schedule. Click [here](#) for more information on Schedule Builder.
- Click [here](#) to learn more about Wait-Listing courses in DuckWeb.
- Click [here](#) for important Academic Dates and Deadlines (registration priority, academic deadlines, final exams, etc.)
- Canvas is updated twice daily (mid-morning and early-evening). When you add a class in DuckWeb, it will not immediately show up in Canvas.

**Undergraduate students should enroll in at least 15 credits per term in order to graduate on time.**

[Select Term](#)

[Check Registration Eligibility](#)

[Schedule Builder](#)

[Schedule Builder Registration Cart](#)

[Add/Drop Classes](#)

[Exchange Sections](#)

[Change Variable Credit/Grading Option](#)

[Search for Open Classes](#)

[View Your Class Schedule](#)

[Completely Withdraw from the Term\(s\)](#)

You may not withdraw from a previous term - see [The Office of Academic](#)



# Schedule Builder shows all possible schedules with no time conflicts!

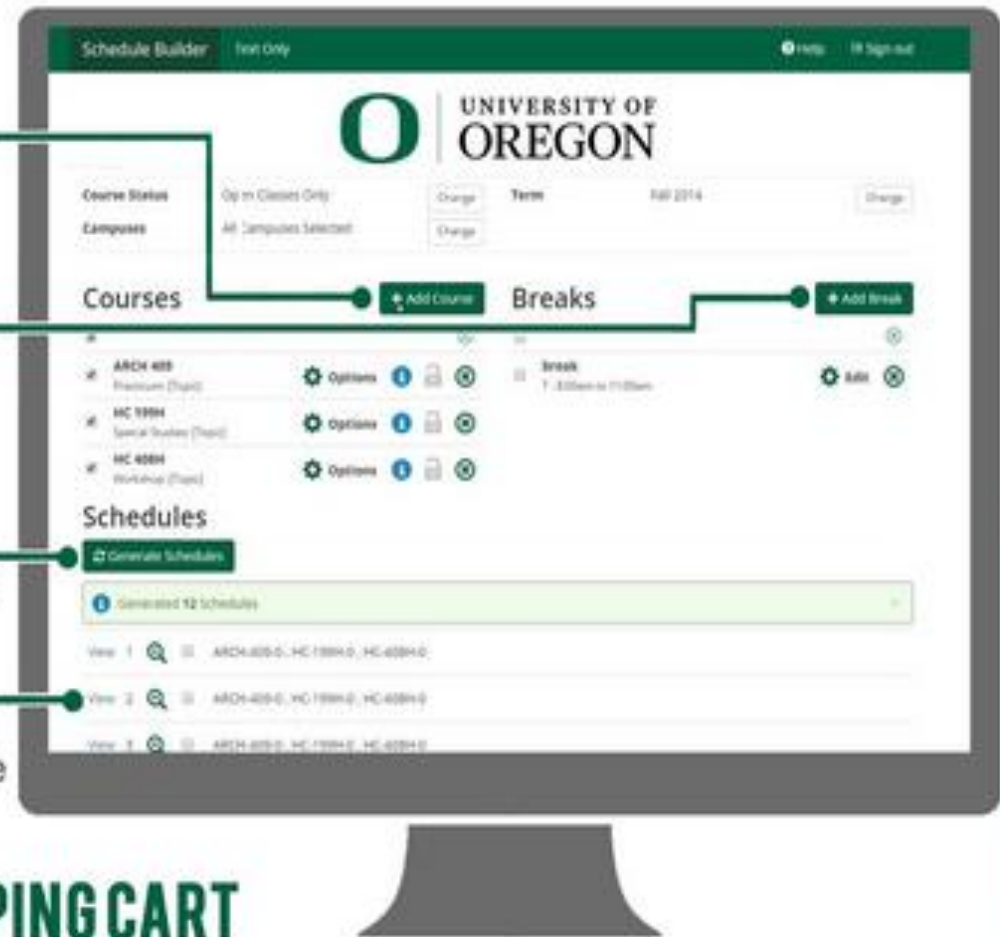
**3 ADD COURSES**  
To Take Next Term

**4 ADD BREAKS**  
To Block Off Times For No Class

**5 GENERATE**  
All Possible Schedules

**6 VIEW**  
To See Each Schedule

**7 SEND TO SHOPPING CART**  
From the "View" Screen, Click the "Shopping Cart" Button to Begin Registration!



 Tuition for 2016-17:

<http://registrar.uoregon.edu/costs/tuition-fees>

 Permission to use DuckWeb Advising Menu:

<http://registrar.uoregon.edu/faculty-staff/duckweb-faculty-menu>

 Need help?

Scott Morrell @ x-2941 or [smorrell@uoregon.edu](mailto:smorrell@uoregon.edu)

Brian Lowery @ x-7344 or [blowery@uoregon.edu](mailto:blowery@uoregon.edu)



# DuckWeb Information System

## Student Advising Menu

**EAB SSC Advising Platform** (For initial user groups only: LCB, CIS, Psychology, Education, HPHY, OAA, PathWay Oregon, Clark Honors College)

- [Academic Calendars](#)
- [Group Satisfying and Multi-Cultural Courses Chart](#)
- [Requirements for Undergrad Degree Charts](#)
- [Registration Priority Schedule](#)
- [Tuition and Fees Estimator](#)

[View Transfer Evaluation Report](#)

[View Advising Transcript \(3 sorts\)](#)

[View Student Address Information](#)

[View Student's General Information](#)

[View Degree Application Status](#)

[View Student Test Scores](#)

[Change Student's Credit Max](#)

New! Change Undergrad Student's Credit Limits

[Degree Guide - \*\*New\*\*](#)

[View Current Degree Guide as PDF](#)

Click on the "Back" arrow to return to DuckWeb.

[View Student Concise Schedule](#)

[View Student Matrix Schedule](#)

[View Student Text Schedule](#)

Shows waitlist position if student is on a waitlist.

[IntroDUCkTion Advising Summary](#)

New! Now includes student's Photo ID.

[Schedule Builder](#)

(For review only)



# International Student and Scholar Services

Andrew Shiotani  
Assistant Director





# AEIS

Tom Delaney  
Coordinator

UNIVERSITY OF OREGON | UO Home | Dept Index

aei American English Institute

Select Language Search

About AEI Intensive English Program (IEP) AEIS Program Online Courses Contact Us Give

AEIS PROGRAM | AEIS PLACEMENT TESTING | CURRENT COURSES

Related Resources

- [AEI Faculty and Staff](#)
- [UO Course Catalog](#)
- [AEI Annual Report 2013](#)
- [AEIS Information for Campus Partners](#)

**Academic English for International Students (AEIS)**

[Printer-friendly version](#)

The AEIS program helps international students develop advanced expertise in English. Students take regular UO courses while enrolled in the AEIS program. **AEIS courses** are credit-bearing courses and count toward **UO graduation requirements**. The only way to be exempt from the AEIS program is with a qualifying **TOEFL or IELTS score listed here**.

**AEIS Courses**

**AEIS courses** help students develop the skills they need for communication.

**AMERICAN ENGLISH INSTITUTE**

Agate Hall | 1787 Agate Street | 5712 University of Oregon | Eugene, Oregon 97403-5217, USA | Phone: +1-541-346-3945 | Fax: +1-541-346-3917 | Email: [aei@uoregon.edu](mailto:aei@uoregon.edu)

The American English Institute is a unit of the College of Arts and Sciences at the University of Oregon.

If you are experiencing problems with this website please email [aei@uoregon.edu](mailto:aei@uoregon.edu).



# RESOURCES

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- Faculty Advising Manual
- Program Information Handouts
- All Campus Advising Association (ACAA)
  - [aca.uoregon.edu](http://aca.uoregon.edu)
- [advising.uoregon.edu](http://advising.uoregon.edu) – Faculty Advising Resources

# FUTURE DATES



- 12/2/16 – Winter Admits
- 1/6/17 – Winter ISO
- 3/17/17 – Spring Admits
- 3/31/17 – Spring ISO



UNIVERSITY  
OF OREGON



# College Block on Friday! 10-NOON STUDENT REC CENTER



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**People will forget what you say.  
They will even forget what you  
do. But they will never forget how  
you made them feel.**

***Maya Angelou***

**O**

# Have a great fall term!

Questions?  
Call or email anytime

Lori Manson  
x61069  
[loric@uoregon.edu](mailto:loric@uoregon.edu)