Calendar Integration Outlook/SSC Campus



3. In the Calendar Properties dialog, select "Gradesfirst Service" change the Permission Level to "Editor" and click "Okay."

Syncing Calendars

1. Navigate to your SSC Campus Calendar

Properties...

- 2. Click on the Subscriptions tab then click "Exchange Calendar Integration."
- 3. Click Connect with Exchange. It will take a few minutes for your Outlook to sync with your SSC Campus calendar. When sync is complete, "Disabled" will change to "Enabled."

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