INTRODUCKTION 2015 ADVISING DAY PREP

IMPORTANT UPDATES!

1. WRITING
   a. No alpha priority registration for WR 121
   b. Fewer seats offered fall term than previous years
   c. DISCUSS ALTERNATE OPTIONS IN CASE SECTIONS ARE FULL
   d. PRIORITIZE SAT 470 or below/ACT 18 or below; ENCOURAGE WR 121 AND WR 195 (will have letters from Composition attached to worksheets)
   e. Writing courses are theme based. Themes will be posted on website http://composition.uoregon.edu/requirement/themed-writing-sections/
   f. REMINDER: Students who have completed/are exempt from WR 121 may register for 122 or 123 (WR 123 adds a research component to developing and writing arguments)

2. MATH
   a. All students have been notified to take math placement online prior to attending Introducktion
   b. SAT/ACT scores are NOT being used to determine math placement
   c. No Math 111 Readiness Quiz during Introducktion
   d. Students with no scores or who wish to take it again can do so in library or from personal computer

3. Students have an option to fill out a form with name preferences when they check in for advising

MATERIALS NEEDED FOR ADVISING:

- Laptop Computer/iPad (BRING FULLY CHARGED)
- Faculty Advising Manual

STUDENTS WILL BRING:

- Student Orientation Workbook – Will work on building their schedule options in workshops on first day
- AP/IB Scores (will be posted on Introducktion Advising Summary by early July)
- Placement Scores
  - These are emailed to students and scores can be accessed in the Introducktion Advising Summary on DuckWeb.

LOGISTICS:

- Emails sent to departments with advising schedule at least 1-2 days before each advising day. Look for your department and name to find out the start and end time of your scheduled appointments.
- Arrive at the EMU Ballroom at least 15 minutes before first appointment to set up.

REGISTRATION WORKSHEET:

- You will receive a worksheet for each student. Department advisors pick these worksheets up with your appointment sheet in the Ballroom lobby. Undeclared receive them when students are seated with you.
- Worksheets are labeled with student name, ID and PIN information.
- At the end of each appointment, give student WHITE copy and retain YELLOW copy for your records.

ADVISING FOR FALL COURSES:

- Be sure you have DuckWeb access to Student Advising Menu.
- Discuss FIG or other pre-registration (ARC?) first.
- Discuss any transfer work to avoid duplication of credits.
- AVOID listing specific CRNs when discussing courses. Students will search for classes in Registration Assistance.
- Discuss how to search for G.E. options and SUGGEST ALTERNATES to allow for OPTIONS during registration.
- Use worksheet to record comments, recommendations or other notable advising issues.

REMINDERS when working with students:

- If student has credit that has not been recorded in DuckWeb, remind them to submit official transcripts/scores.
- Registration Assistance available in Knight Library.