

2017-2018 PeerLINK Program

Peer Advisor Job Description and Application

Peer Advisors will support the Office of Academic Advising throughout the academic year, providing UO students with information, resources, and support. Peer Advisors will work in cooperation with Office of Academic Advising Staff to help students create pathways to personal and academic success. Responsibilities will include:

- Hosting drop in advising hours in the Office of Academic Advising as well as various other campus locations
- Explaining general education requirements
- Providing general guidance with course selection
- Co-creating students' course plans
- Leading workshops
- Helping students navigate campus
- Connecting students with campus resources and academic support services
- Helping students identify additional academic or co-curricular opportunities
- Serving as a comfortable and continuous point of contact for other students

Qualifications and Expectations

Qualified applicants are sophomore, junior, and senior students enrolled in a minimum of 8 credits. Peer Advisor appointments are for the academic year (September 2017 through June 2018). We are seeking students from diverse academic and personal backgrounds who possess

- Strong interpersonal and communication skills
- An interest in positively engaging with and helping other students
- The ability to work effectively in teams
- A commitment to promoting equity and inclusion at UO
- The ability to maintain strict confidentiality and uphold policies set forth by the Family Educational Rights and Privacy Act

In addition to working 6-12 hours per week throughout the Fall, Winter, and Spring Quarters, candidates must to commit to attend all training sessions:

- Training Retreat: Wednesday, September 13th, 2017 through Friday, September 15th, 2017
- Weekly Team Meetings: Tuesdays from 5:30-6:30pm

Pay and Benefits

- This is a paid position starting at \$10.00 per hour
- Enhance interpersonal and communication skills
- Develop and explore leadership identity

Application Procedure

Completed applications can be dropped off in 364 Oregon Hall or e-mailed to OAApeeradvisor@uoregon.edu.

Applications and resumes are due by **Midnight on Friday, April 28th**. Qualified applicants will be contacted for an in-person interview during Spring term.

For more information about the PeerLINK Program and the Office of Academic Advising, please visit advising.uoregon.edu.

A. Name: _____

Phone Number: _____

Student ID Number: _____

Major: _____

Cumulative GPA: _____

As of Fall 2017, I will be a

2nd year (sophomore)

3rd year (junior)

4th year (senior)

5th year or more

Graduation Date (term and year): _____

B. Please answer the following questions

1. What interests you in becoming a Peer Advisor? What do you hope to gain from this experience?

2. What experiences, strengths, and/or skills do you possess that would make you a strong candidate for this position?

3. What advice would you give to a new student about facing challenges?

4. Please list any clubs, organizations, or activities with which you are involved at UO.

5. How did you hear about this opportunity?

6. Is there anything else you'd like us to know about you?

C. Please list your work experience, beginning with most recent employment or volunteer experience (or attach a current resume).

1. Employer or Volunteer Organization (name):
Supervisor (name and phone number):
Your title:
Position duties:

2. Employer or Volunteer Organization (name):
Supervisor (name and phone number):
Your title:
Position duties:

3. Employer or Volunteer Organization (name):
Supervisor (name and phone number):
Your title:
Position duties: